

Agenda

Meeting: 102nd Council Meeting of the Patient and Client Council

Date and Time: Tuesday 13th February 2024

Venue/Online: via Microsoft Teams

Closed session: 9.15am – 10am

Open session: 10am – 1pm

Council Members

Ms Ruth Sutherland (Chair)

Mr Stephen Mathews

Mr Alan Hanna

Mr Paul Douglas

Mr Paddy Farry

Mr Tom Irvine

Observers

Ms Briege Arthurs

Ms Emma O'Neill

Mr Gary McMichael

Dr Julie Aiken

Ms Paula Bradley

Ms Rhoda Walker

Mr Tom Sullivan

Mr Martin Quinn, Regional HSC PPI Lead, PHA

In attendance

Ms Meadhbha Monaghan, Chief Executive

Ms Una McKernan, Head of Operations

Mr Peter Hutchinson, Senior Policy, Impact and Influence Manager

Ms Clare McGlone, Executive Assistant

No.	Agenda Item	Update by	Timing & Action
1.	Welcome and apologies Chair	Verbal	10.00

2.	Minutes and Matters arising <ul style="list-style-type: none"> Minute of the Council meeting on 14th November 2023 Matters arising 	Paper 757 Paper 758	10:20 APPROVAL APPROVAL
3.	Declaration of Interests Chair	Verbal	10:25 NOTING
4.	Chair's update Chair	Verbal	10:30 NOTING
5.	CEO Update M Monaghan, CEO	Paper 759	10:45 NOTING
6.	Strategic discussion Raising Awareness of the PCC – work to date and plan going forward	Presentation	11:00 DISCUSSION
BREAK 11:20 – 11:30			
MATTERS FOR DISCUSSION, NOTING AND APPROVAL			
7.	Business Support and Governance <ul style="list-style-type: none"> Finance <ul style="list-style-type: none"> Finance Update – month 9 Inquiry related spend Information requests Una McKernan, Head of Operations	Paper 760 Paper 761 Paper 762	11:30 NOTING NOTING NOTING
8.	Risk Summary Risk management Una McKernan, Head of Operations	Paper 763	11:50 APPROVAL
9.	Operations management Draft Operational Plan 24-25 Una McKernan, Head of Operations Update on Operational Performance Peter Hutchinson, Senior PII Manager	Paper 764 Presentation	12:00 APPROVAL NOTING
COMMITTEE BUSINESS			

10.	ARAC: Committee Update (Chairs Reports) P Farry, Chair of ARAC	Verbal	12:25 NOTING
11.	Business Committee: <ul style="list-style-type: none"> • Committee Update (Chairs Reports) • Minutes of the meeting held on 31st October 2023 • Q3 monitoring and Performance report September 2023 • Q3 Quarterly Advocacy Report A Hanna, Chair of Business Committee	Verbal Paper 765 Paper 766 Paper 767	12:30 NOTING NOTING NOTING NOTING
12.	AOB		12:50
13.	Date of next Council meeting Tuesday 28 th May 2024, 10am – 1pm		12:55
14.	Close		13:00